



དཔལ་ལྷན་འབྲུག་གཞུང་། དན་ལྷན་བཀག་སྐྱོམ་ལྷན་ཚོགས།
ROYAL GOVERNMENT OF BHUTAN
ANTI-CORRUPTION COMMISSION
'NATION'S CONSCIENCE'
"LEAD BY EXAMPLE"
"If you care, you will dare"



Terms and conditions:

1. Quotation for purchase and issuance of air ticket for business and economy class is hereby invited for the following routes:

DATE	Sector	No of Pax	Class
22/06/2019	Paro-BKK	10 pax	Economy
23/06/2019	BKK-Hongkong	11 pax	
27/06/2019	Hongkong-BKK	11 pax	
28/06/2019	BKK-Paro	3 pax	
29/06/2019	BKK-Paro	8 pax	

2. The quotation should reach the Administration & Finance Division, Anti-Corruption Commission, Thimphu on **13th June, 2019 before 10:00 AM.**
3. Bidders are requested to mention the name of the airline& submit confirmed itineraries.
4. The availability of seats at the time of travel should be confirmed before submitting the quotation.
5. **Quotations without Bid security and without sealed envelope will be rejected.**
6. The validation of fares and availability of seats should be as per the details mentioned above.
7. The bidders shall submit a **New EMD of Nu. 12,000/- (Twelve Thousand) only issued in favor of the Head, Secretariat Services ACC, Thimphu, in the form of demand draft/cash warrant.**
8. The bidders shall enclose copies of valid trade license, tax clearance certificate and power of attorney wherever applicable.
9. No Cancellation charges shall be applicable unless the tickets have been purchased by the client (ACC).
10. The travel/ticketing agents should only quote full fare of the ticket. In the event, if the agent quotes excursion fare, the client (ACC) shall forfeit 10% as a performance security from the amount payable to the agent.
11. Any other conditions or policies such as "**non refundable**", "**non transferable**" and "**charges for date change, name**" etc, with specific time line should be clearly mentioned.
- 12.

FIGHTING CORRUPTION IS A COLLECTIVE RESPONSIBILITY

THIMPHU, BHUTAN. Post Box No. 1113, Tel: +975-2-334863/64/66/67/68/69 Fax No. 334865, Website: www.acc.org.bt



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13. Lowest Evaluated Bidder who receives the award shall issue the tickets and in case of withdrawal, the EMD shall be forfeited by the procuring agency and the second lowest evaluated bidder shall be awarded the ticketing order. However, the differential amount shall be borne by the lowest evaluated bidder in case of withdrawal.
14. Payment shall be made only after the travel has been performed.
15. Travel/Ticketing agents may enclose separate itinerary indicating other details such as airline and flight number.
16. Unconditional quotations like an increase of fares or change of airlines at the time travel are not accepted.
17. The rates shall be valid till **5 PM** of the date of opening.

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