

# **BIDDING DOCUMENT FOR THE HIRE OF VEHICLE FOR THE FY 2017-2018**



Anti-Corruption Commission  
Royal Government of Bhutan  
[www.acc.org.bt](http://www.acc.org.bt)  
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དབལ་ལྷན་འབྲུག་གཞུང་། ངོ་ལོ་སྤྱོད་བཀའ་སློམ་ལྷན་ཚོགས།

**ROYAL GOVERNMENT OF BHUTAN  
ANTI-CORRUPTION COMMISSION**

‘NATION’S CONSCIENCE’

“LEAD BY EXAMPLE”

“If you care, you will dare”



ACC/SECT-PRO (15)/2017/ 1080

26th June 2017

**Quotation for Hire of Vehicle for the FY 2017-2018**

Sealed quotations are invited for hire of **Coaster Bus, H1/Hi-Ace Bus, Santa Fe, Tucson, Creta, Hilux (4WD) and Bolero** for the financial year 2017-2018. The quotation shall be submitted along with earnest money of Nu.20,000.00 (Twenty Thousand Only), in the form of Demand Draft or Cash Warrant in Favour, of Offtg. Head, Secretariat Services, Anti-Corruption Commission, Thimphu. Tender for which earnest money is not provided shall be rejected. Earnest money shall be returned on finalization and award of contract.

**Terms & Conditions:**

1. **Year of Manufacturer:** 2011 or later
2. **Insurance:** Comprehensive. In case of Third party insurance, mishaps will be fully at Owner’s risk and liability.
3. **Condition of Vehicle:** Should be in good and up to Tourist standard. During the hiring period, if vehicle breaks down, the owner should provide replacement immediately, failing which, the difference in the hire charge for another vehicle will have to be borne by the owner.
4. **Driver:** The owner should provide a driver with the vehicle. Driver should be experienced and should not indulge in drugs/alcohol/gambling practices.
5. **The contract term:** The hiring of vehicle will be valid for 1 year (Financial Year 2017-2018) and specific date of requirement will be mentioned or furnished during the period of hiring.
6. The cost of fuel, driver’s salary, maintenance or anything pertaining to the vehicle should be met by the owner.
7. The vehicle shall be required to use beyond normal working hours and travel the routes mentioned by ACC to facilitate the transportation. A KM log sheet shall be controlled & verified by the officer on duty.
8. The payment shall be made at end of each hiring term and no advance shall be provided. The amount equivalent to 5% TDS on the bill for hire shall be levied as per the rule.
9. A formal contract shall be signed between Lessor and Lessee after evaluation of bids. The Lessor shall provide 10% of contract amount or lump sum of Nu.20,000/- as performance security which shall be returned after the completion of contract.
10. The rates shall be valid till the end of June, 2018.

**FIGHTING CORRUPTION IS A COLLECTIVE RESPONSIBILITY**

THIMPHU, BHUTAN. Post Box No. 1113, Tel: +975-2-334863/64/66/67/68/69 Fax No. 334865, Website: [www.acc.org.bt](http://www.acc.org.bt)



དབལ་ལྷན་འབྲུག་གཞུང་། །ངན་སྡོད་བཀག་སྡོམ་སྡོད་ཚོགས་ཀྱི་ཚོགས་པ།

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The Rates quoted should be as follows:

Sl.no	Description	Rate (Nu)	Qty	Vehicle Type	Remarks
1	Amount Per Kilometre when covering 100 Kilometres or more per day		<i>To be specified during the hiring period</i>	Santa Fe/ Creta/ Tuson/ Hilux/ Bolero/ or equivalent	
				H1/Hiace bus	
				Coaster Bus	
2	Amount for days when distance covered is less than 100 Kilometres each day or Lump sum per day		<i>To be specified during the hiring period</i>	Santa Fe/Creta/Tuson/Hilux/Bolero / or equivalent	
				H1/Hiace bus	
				Coaster Bus	

Sealed quotations marked as **Quotation for Hire of Vehicle for the FY 2017-2018 ACC**, Kawajangsa, Thimphu, should be submitted to the address below:

Offtg. Head, Secretariat Services, Anti-Corruption Commission on or before **26<sup>th</sup> July 2017 before 10:30 AM and will be opened on same day in ACC Conference hall at 2.30 PM.** For further details, please contact Dorji Dema, Record Assistant, ACC.

Details to be submitted:

1. Copy of Vehicle blue book:
2. Make & Model no:
3. Address and contact no:
4. Signature and date:

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