



**ROYAL GOVERNMENT OF BHUTAN
ANTI-CORRUPTION COMMISSION**

‘NATION’S CONSCIENCE’

“LEAD BY EXAMPLE”
“If you care, you will dare”



Terms and conditions:

1. Quotation for purchase and issuance of air ticket for the following route:

Date	From	To	Class
12/10/2019	PBH	BKK	1 Business
13/10/2019	BKK	COLOMBO, SRI LANKA	4 Economy
19/10/2019	COLOMBO, SRI LANKA	BKK	
20/10/2019	BKK	PBH	

2. The quotation should reach the Administration & Finance Services, Anti-Corruption Commission, Thimphu on **30th September, 2019 before 10:00AM.**
3. Bidders are requested to mention the name of the airline & submit confirmed itineraries, failing which, bids would be considered unresponsive.
4. The availability of seats at the time of travel should be confirmed before submitting the quotation and reflected in the bids accordingly.
5. **Quotations without Bid security and without sealed envelope will be rejected.**
6. The bidders shall submit an **EMD of Nu. 12,000/- (Twelve thousand only) drawn in favor of the Head, Secretariat Services ACC, Thimphu, in the form of demand draft/cash warrant with the validity of six months. No other forms of EMD shall be accepted.**
7. The bidders shall enclose copies of valid trade license, tax clearance certificate and power of attorney wherever applicable.
8. No Cancellation charges shall be applicable unless the tickets have been purchased by the client (ACC).
9. The travel/ticketing agents should only quote full fare of the ticket. In the event, if the agent quotes excursion fare, the client (ACC) shall forfeit EMD.
10. Any other conditions or policies such as **“non refundable”, “non transferable”** and **“charges for date change, name”** etc, with specific time line should be clearly mentioned.
11. In case the lowest Evaluated Bidder who receives the award, withdraws from the bids, the EMD shall be forfeited by the procuring

FIGHTING CORRUPTION IS A COLLECTIVE RESPONSIBILITY

THIMPHU, BHUTAN. Post Box No. 1113, Tel: +975-2-334863/64/66/67/68/69 Fax No. 334865, Website: www.acc.org.bt



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agency and the second lowest evaluated bidder shall be awarded the ticketing order. However the differential amount between the lowest and the next lowest bidder shall be borne by the lowest evaluated bidder in case of withdrawal.

12. Payment shall be made only after the travel has been performed.
13. Travel/Ticketing agents may also enclose alternate route or bid but the ACC shall reserve the right to choose the option or not.

14. Unconditional quotations like an increase of fares or change of airlines at the time of travel are not accepted.
15. The rates shall be valid till 4 pm of the date of opening.
16. The client reserves the right to change the number of passengers.

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