

"LEAD BY EXAMPLE"
"If you care, you will dare"

Acc/SECT-ADM (04)/2018- 658

21st May, 2018

NOTICE INVITING QUOTATION

The Anti-Corruption Commission invites sealed bids from interested travel/ticketing agents having valid license for the purchase and issue of air tickets for **1 Pax** as per the following routes:

1. Paro-Bangkok
2. Bangkok-Paro

The rates quoted should be submitted to this office by **5th June, 2018 before 10:00 AM**. The tenders will be opened on the same day in presence of the interested bidders or their representatives. For details please log on to **www.acc.org.bt**.

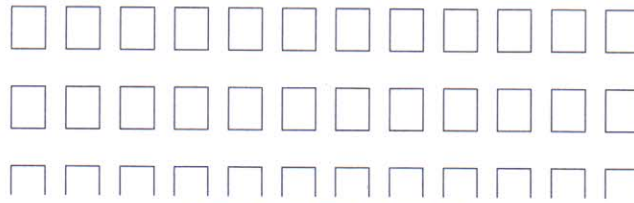
(Ugyen Penjor)

Sr. Administrative Officer

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Administration and Finance Services
Anti-Corruption Commission
Thimphu

FIGHTING CORRUPTION IS A COLLECTIVE RESPONSIBILITY

THIMPHU, BHUTAN. Post Box No. 1113, Tel: +975-2-334863/64/66/67/68/69 Fax No. 334865, Website: www.acc.org.bt



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Terms and conditions:

1. Quotation for purchase and issuance of air ticket for business and economy class is hereby invited for the following routes:

DATE	FROM	TO	CLASS	No of Pax	Name of officer	Re-marks
27/06/2018	Paro	Bangkok	Economy	1 pax	Mis Sangay	Preference for afternoon flight (Both)
8/07/2018	Bangkok	Paro			Lhamo	

2. The quotation should reach the Administration & Finance Division, Anti-Corruption Commission, Thimphu on **5th June, 2018 before 10:00 AM.**
3. Bidders are requested to mention the name of the airline & submit confirmed itineraries.
4. The availability of seats at the time of travel should be confirmed before submitting the quotation.
5. **Quotations without Bid security and without sealed envelope will be rejected.**
6. The validation of fares and availability of seats should be as per the details mentioned above.
7. The bidders shall submit a **New EMD of Nu. 12,000/- (Twelve thousand) only drawn in favor of the Head, Secretariat Services ACC, Thimphu, in the form of demand draft/cash warrant.**
8. The bidders shall enclose copies of valid trade license, tax clearance certificate and power of attorney wherever applicable.
9. No Cancellation charges shall be applicable unless the tickets have been purchased by the client (ACC).
10. The travel/ticketing agents should only quote full fare of the ticket. In the event, if the agent quotes excursion fare, the client (ACC) shall forfeit 10% as a performance security from the amount payable to the agent.
11. Any other conditions or policies such as “**non refundable**”, “**non transferable**” and “**charges for date change, name**” etc, with specific time line should be clearly mentioned.
12. Lowest Evaluated Bidder who receives the award shall issue the tickets and in case of withdrawal, the EMD shall be forfeited by the procuring agency and the second lowest evaluated bidder shall be awarded the ticketing order. However, the differential amount shall be borne by the lowest evaluated bidder in case of withdrawal.
13. Payment shall be made only after the travel has been performed.
14. Travel/Ticketing agents may enclose separate itinerary indicating other details such as airline and flight number.
15. Unconditional quotations like an increase of fares or change of airlines at the time travel are not accepted.
16. The rates shall be valid till **4 PM** of the date of opening.

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